

2023 Women's Giving Circle Grant Cycle

Eau Claire Community Foundation

Application Overview

Request title*

Name of proposal for which you're seeking funding

Character Limit: 250

Organization description*

Provide a brief description of your organization as you would give it to potential donors. If you're using a fiscal sponsor, also explain its relationship to your organization.

Character Limit: 250

Nature and purpose of the proposal*

*Describe your grant request. **IMPORTANT:** This will provide the basis for evaluation of your application. Include what you hope to accomplish with this proposal.*

Character Limit: 1200

Amount requested from the Women's Giving Circle*

*This amount must **EQUAL** the amount you enter in the Financial Information section under #5 ("**Total WGC Funding**").*

Character Limit: 20

Area of the WGC mission that your proposal addresses*

Choices

Women

Children (18 and under)

Women and Children (18 and under)

Target population*

Briefly describe the target population for your proposal. (Include the service area, ages, and numbers served.)

IMPORTANT: To be considered for funding, most of the grant proposal's impact **MUST** be in Eau Claire County.

Character Limit: 500

Grant period eligibility*

I verify that the requested grant money will be used within the WGC grant period (January 1, 2024, to December 31, 2024).

Choices

Yes

No

Proposal Information

1. Mission statement*

State the mission statement of your organization. Explain how this grant proposal helps your organization meet its mission.

Character Limit: 1600

2. Community needs*

Identify what need(s) in Eau Claire County your proposal addresses. Explain how you identified and documented community need(s).

Character Limit: 1200

3. Differentiation*

Describe how the proposal differs from similar programs/services in Eau Claire County. Explain how it will avoid duplicating the services other organizations offer.

Character Limit: 640

4. Collaboration*

List other organizations (if any) that are collaborating on this proposal and describe their roles. If no collaboration is involved, explain why you believe your organization is capable of successfully implementing this proposal on its own.

Character Limit: 1200

5. Timeline*

Provide the timeline for your proposal. Use numbering to list the planning stages, tasks, and events in chronological order.

REMINDER: *WGC grant dollars can only be used from January 1, 2024, to December 31, 2024.*

Character Limit: 1500

6. Activities*

List up to three major activities AND explain how they will help you accomplish the purpose of your proposal. Number each activity if you have more than one.

Character Limit: 1200

7. Evaluation*

List up to three ways you can determine whether you accomplished the purpose of your proposal.

Character Limit: 1200

8. Staffing*

Describe how your proposal will be staffed and managed. (Include both paid staff and volunteers.)

Character Limit: 600

9. Impact*

Explain what impact and lasting effects your proposal would have on the target population.

Character Limit: 600

10. Women's Giving Circle mission*

*Explain how your proposal would further the mission of the Women's Giving Circle: **To improve the quality of life for women and children (18 and under) in Eau Claire County through collective philanthropy.***

Character Limit: 1000

Financial Information

WGC FUNDING

Explain your requests for grant support in each budget category. **Enter \$0 for irrelevant budget items and NA for irrelevant text boxes.**

1. Salary/Benefits*

How much grant support are you requesting for salaries and benefits related to your proposal?

Character Limit: 20

Salary/Benefits grant support*

*If you're requesting grant support for this category, clearly explain how the dollars would be used. You **MUST** show that the salary is necessary for the proposal and not a regular operational expense.*

Character Limit: 500

2. Contracted services*

How much grant support are you requesting for contracted services? (A contracted service is when a third party is under contract to perform a paid service for your organization.)

Character Limit: 20

Contracted services grant support*

*If you're requesting grant support for this category, clearly explain how the grant dollars would be used. Expenses **MUST** be necessary for implementing your proposal and not for general organization operations.*

Character Limit: 500

3. Supplies/Advertising/Printing*

How much grant support are you requesting for supplies, advertising, and/or printing?

Character Limit: 20

Supplies/Advertising/Printing grant support*

*If you're requesting grant support for this category, clearly explain how the grant dollars would be used. Any assets purchased with WGC grant dollars **MUST** be necessary for the proposal, not for general organization operations.*

Character Limit: 500

4. Other Expenses*

How much grant support are you requesting for expenses not included in the preceding boxes?

Character Limit: 20

Other Expenses grant support*

If you're requesting grant support for this category, clearly explain how the grant dollars would be used.

Character Limit: 500

5. Total WGC Funding*

Total amount of grant support you're requesting from the Women's Giving Circle. This should be the sum of numbers 1-4. This amount must EQUAL the amount you enter in the Application Overview section under "Amount requested from the Women's Giving Circle."

Character Limit: 20

OTHER SOURCES OF SUPPORT

1. Organization contribution*

What is the monetary value of your organization's contributions to this proposal?

Character Limit: 20

Explanation of organization contribution

Give detailed information (amounts and intended use) of all other sources of support from your organization for your proposal, including financial contributions, volunteer hours, etc.

Character Limit: 1000

2. Other contributions*

What is the monetary value of any other contributions you may receive for this proposal?

Character Limit: 20

Explanation of other contributions

Give detailed information (amounts and intended use) of all other sources of support for your proposal. Include other anticipated grant funding, in-kind contributions, or other support from

individuals and organizations besides the Women's Giving Circle and estimate these amounts. (In-kind contributions include services like printing, venue space, publicity, etc. that donors supply at no cost. If you're receiving in-kind contributions, estimate how much you would pay for them if they weren't donated and include that amount in the total for this question.)

Character Limit: 1000

3. Total other sources of support*

Sum of numbers 1 and 2.

Character Limit: 20

4. Total proposal cost*

*Sum of the **TOTAL WGC FUNDING** (#5 in the Financial Information Section) and **TOTAL OTHER SOURCES OF SUPPORT** (#3 above).*

Character Limit: 20

5. Previous WGC grants

Please list the date(s), title(s), and grant amount(s) of any WGC grants your organization has received in the past three years.

Character Limit: 500

Additional Organization Information

Application eligibility*

I have read and understood the WGC grant eligibility requirements (see General Grant Writing Guide), and I verify that my organization and grant proposal meet all of these requirements.

Choices

Yes

No

Year of your organization's incorporation

Character Limit: 5

Is your organization's name the same as on the IRS letter provided in the File Uploads section?*

Check "no" if your organization is currently operating under a different name or if you're using a fiscal sponsor and providing that organization's tax-exempt information.

Choices

Yes

No

If your organization's name is NOT the same as on your provided IRS letter, please explain.

IMPORTANT: If you're using a fiscal sponsor, you MUST provide a letter of support from that organization in the File Uploads section.

Character Limit: 1000

Organization's fiscal year*

Character Limit: 100

Social Media contact information*

Please provide the name, email address, and phone number of someone at your organization who's in charge of Social Media (Facebook, Instagram, LinkedIn, etc.)

Character Limit: 250

Authorization by the organization's Executive Director or equivalent officer*

I certify that the information provided in this application is correct to the best of my knowledge. I understand that additional information may be required by the Women's Giving Circle to aid the Grants Committee in their review of this request, and I'm available to answer your questions.

NOTE: Applicants who answer "no" are NOT eligible for grant funding.

Choices

Yes

No

Authorization from the School District Superintendent (if applicable)

APPLICATIONS FOR SCHOOL RELATED PROGRAMS REQUIRE THE AUTHORIZATION OF THE DISTRICT SUPERINTENDENT. If your program will take place on school grounds, please upload a signed letter or an email from the Superintendent stating that she/he approves your proposal.

File Size Limit: 2 MB

File Uploads

Please send an email to grants@eccfwi.org if you have any questions about the following required attachments.

Budget*

Organization's current overall operating budget, including expenses and revenues

File Size Limit: 2 MB

Proof of Tax-Exempt Status*

Copy of tax-exempt status letter from the IRS, Government Certificate of Exemption, or equivalent proof of tax-exempt status

File Size Limit: 2 MB

Year-to-Date Financials*

Your organization's most recent financials, including your balance sheet and statement of activities

File Size Limit: 2 MB

Board of Directors*

List of current Board of Directors or equivalent governing body members

File Size Limit: 2 MB

Letter(s) of Support (required if you have a fiscal sponsor)

A letter of support is required if another organization or person is integral to your grant proposal and/or is a fiscal sponsor. If you have more than one letter of support, please combine them into one document and upload them here.

File Size Limit: 2 MB

Organization logo*

Please upload your organization's logo if you have one. (This will be displayed at the WGC Spring Gathering if your grant proposal is funded.)

File Size Limit: 2 MB

PLEASE NOTE: As part of our due diligence process, we will check the charitable status of your organization.