

# 2022 Eau Claire Community Foundation Asset and/or Operations Grants

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*Eau Claire Community Foundation*

## *Terms & Conditions*

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### **Organization Name**

*Character Limit: 250*

### **Request title**

*Character Limit: 250*

### **Amount Awarded**

*Character Limit: 20*

### **Publicity**

**Please acknowledge the following funds when publicizing your grant in print, on your website, or in social media:**

*Any publicity materials that make a more extensive reference to ECCF are appreciated but must be submitted to ECCF for review before publication.*

### **Fund Summary**

*Character Limit: 500*

Thank you letters can be directed to the Fund(s) named above and sent to ECCF, which will forward them to the donors.

ECCF may include information on this grant in its periodic public reports and may refer to the grant in a press release. By accepting these grant funds, the grantee agrees to such disclosure.

If your grant funded an asset purchase or improvement as part of your funded program, you will be asked to provide a copy of your sales receipt.

## **GRANT TERMS**

### **1. Conditions of Grant:**

The undersigned agrees to the following conditions:

## 2. Grant Restrictions

- You may not use this grant for any purpose other than the one specified in this agreement without ECCF's prior written authorization. Expenditures must be in accordance with section 170(c)(2)(B) of the Internal Revenue Code.
- This grant can't be used for the payment of any pledge or other personal financial obligation on behalf of the donors.
- Your signed acceptance of this form certifies to ECCF that no tangible benefits, goods or services are received by any people and/or entities connected with the donors.
- Funds must be used in compliance with all applicable anti-terrorist financing and asset control laws, statutes and executive orders.
- This grant may not be used to influence the outcome of any specific public election or to carry on, directly or indirectly, any voter registration drives within the meaning of IRS Code Section 4945(d)(2).
- Follow-up site visits may be requested.
- **You must return any funds not expended for the grant's purpose within the grant period.**

## 3. Tax Exempt Status

As a condition to the receipt of the grant funds announced in this agreement, the undersigned agency certifies that it is exempt from federal taxation under section 501(c)(3), 170 (b), 509(a)(1) or (2) of the IRS code, and that it isn't a private foundation as defined by Internal Revenue Code Section 509. The receiving organization will advise the Foundation immediately if the federal government gives notification that the organization's tax status is changed or is being reviewed, if there's a change in the grantee staff responsible for administering the grant, or if the grantee is no longer able to expend the grant for its intended purpose.

## 4. Records Retention

In accordance with IRS regulations, records of receipts and expenditures under this grant, as well as copies of reports submitted to ECCF, should be kept for at least seven years following completion of such receipts and expenditures.

## 5. Reporting

Your final grant report is due by July 1 of the year following your grant award. **Timely submission of this report is required for your organization to remain in good standing with the ECCF for future granting.** The grant report form is a Follow-Up in your dashboard. Extensions must be requested at least **60 days** before the report due date and approved by the ECCF Board of Trustees.

## **SOCIAL MEDIA CONTACT INFORMATION\***

Please provide the name, email address, and phone number of someone at your organization who's in charge of Social Media (Facebook, Instagram, LinkedIn, etc.)

*Character Limit: 250*

### **Facebook Handle**

If your organization has an active Facebook account, please provide the handle so we can tag you in posts.

*Character Limit: 250*

### **Instagram Handle**

If your organization has an active Instagram account, please provide the handle so we can tag you in posts.

*Character Limit: 250*

### **Other Social Media**

If your organization has other active social media accounts, please provide the handle(s) so we can tag you in posts.

*Character Limit: 250*

## **ACCEPTANCE OF TERMS & CONDITIONS\***

This grant is conditional upon the Grantee's acceptance of the terms and conditions set forth herein. By selecting "I Accept Grant Terms and Conditions" below, the Grantee agrees to accept and comply with the stated terms and conditions of this grant.

### **Choices**

I Accept Grant Terms and Conditions

## **AUTHORIZED SIGNATURE**

By typing in your Name, Title, and Date in the spaces below, you confirm that you are authorized to make legal contracts for the Grantee and that you agree to enter into this agreement by electronic means.

### **Name\***

*Character Limit: 250*

### **Title\***

*Character Limit: 250*

### **Date\***

*Character Limit: 10*